

IN AN EMERGENCY WHEN YOU HEAR IT. DO IT.

LOCKDOWN! LOCKS, LIGHTS, OUT OF SIGHT.

STUDENTS

Move away from sight
Maintain silence
Do not open the door

TEACHER

Lock interior doors
Turn out the lights
Move away from sight
Do not open the door
Maintain silence
Take attendance



SECURE! GET INSIDE. LOCK OUTSIDE DOORS.

STUDENTS

Return inside
Business as usual

TEACHER

Bring everyone indoors
Lock perimeter doors
Increase situational awareness
Business as usual
Take attendance



EVACUATE! TO ANNOUNCED LOCATION.

STUDENTS

Bring your phone
Leave your stuff behind
Follow instructions

TEACHER

Lead evacuation to location
Take attendance
Notify if missing, extra or injured students



SHELTER! HAZARD AND SAFETY STRATEGY

STUDENTS

<u>Hazard</u>	<u>Safety Strategy</u>
Tornado	Move to shelter area
Hazmat	Seal the room
Flood	Move to upper floors

TEACHER

Lead safety strategy
Take attendance



HOLD! IN YOUR CLASSROOM

STUDENTS

Stay in class OR move to closest classroom
Stay in class until released

TEACHER

Keep students in classroom
Check immediate hallway for students or staff
Lock interior door
Take attendance (notify secretary of additional students/staff in your room)
Keep teaching
Wait until released

